



Team Charter

Statewide SW-PBIS Leadership Team

Team Name: Advisory Committee

Date Established: January 17, 2013

A Team Charter outlines the purpose of a team and defines the team's structure. A 'team' differs from a 'committee' in that all team members agree to work toward a common goal or purpose.

Team Role	Name and Email	Organization
Leader	Daniel Gulchak < daniel@koi-education.com >	KOI Education
Facilitator	Susan Benjamin < sbenjamin@msd38.org >	Madison Elementary School District
Recorder	Oran Tkatchov < Oran.TKatchov@azed.gov >	ADE/Comprehensive System of Personnel Development
Data Profiler	Dan Davidson < dpd@nau.edu >	NAU/Institute for Human Development
Timekeeper	Janna Murrell < jannam@raisingspecialkids.org >	Raising Special Kids
Member	Michael Remus < Michael.Remus@dvusd.org >	Arizona Council of Administrators of Special Education
Member	Angela Denning < angela.denning@azed.gov >	ADE/Exceptional Student Services
Member	Jean Ajamie < Jean.Ajamie@azed.gov >	ADE/School Safety and Prevention
Member	Ildiko Laczko-Kerr < ildi@azcharters.org >	Arizona Charter School Association
Member	Katie Jebraail < Katie.Jebraail@azdhs.gov >	Arizona Department of Behavioral Health
Member	Gail Jacobs < gjacobs@azdjcc.gov >	Arizona Department of Juvenile Corrections
Member	Andrew Morrill < andrew.morrill@arizonaaea.org >	Arizona Education Association
Member	Karen Sanders < ksanders@buhsd.org >	Arizona School Administrators Association
Member	Jim Walker < JWalker@pageud.k12.az.us >	Page Unified School District Superintendent
Member	Angel Jannasch-Pennell < angel@koi-education.com >	Phoenix Elementary School District Board

PURPOSE: Create a statement of purpose for this team that includes specific end results or outcomes.

To ensure Local Education Agencies (LEAs) have access to quality training and technical assistance to improve their school climates and student behavior, and reduce unnecessary and dangerous use of seclusions and restraints.



DECISION MAKING PROCESS: Describe the process used to make team decisions.

Team will work toward consensus for decision-making. Thumbs up/down/sideways will be used during decisions.

- Thumbs Up = I agree with the decision and support it.
- Thumbs Down = I disagree with the decision and want to discuss issues/concerns.
- Thumbs Sideways = I'm not in total agreement, but I agree to let it pass without further discussion.

NORMS: List the expectations and behaviors that you choose to hold yourselves accountable to during each meeting. Example: start+end on time, cell phones off, open minded, etc.

- Start/end on time
- Silence cell phones
- Allow everyone to contribute
- Address only school wide issues
- Express disagreement with ideas not individuals
- Express differing opinions
- Maintain confidentiality
- Reach decisions by consensus
- Conduct personal business outside of meetings
- Take care of your own needs (breaks, restroom, standing, work emergencies)
- Avoid sidebar conversations

MEETING DATES and TIME: Please arrive 30 minutes prior to start for refreshments.

LOCATION: KOI Education, 424 S. 2nd Street, Suite 105, Phoenix, AZ 85004			
Date	Time	Date	Time
January 17, 2013	10 am - 3 pm		
February 27, 2013	10 am - 4 pm		
April 12, 2013	10 am - 4 pm		
May 10, 2013	10 am - 4 pm		
June 14, 2013	10 am - 4 pm		