



Minutes

PBIS Advisory Committee

**Meeting Date:** April 6, 2016

**Time:** 10:00 - 3:00

**Location:** Rodel Foundation  
6210 North Scottsdale, Room 310, Scottsdale, AZ

**PURPOSE:** Ensure PBISaz met it’s objectives and commitments for 2015/16 and discuss dissemination of PBISaz.

**Core Team Members:** Jean Ajamie, Jane Ballesteros, Dan Davidson, Sheri Dollin, Corina Enrique, Renaldo Fowler, Jessie Gillam, Daniel Gulchak, Gail Jacobs, Angel Jannasch-Pennell, Adam Leckie, Celeste Nameth

<b>Item Short title</b>	<b>Discussion Include facts, key points, ideas, process, and decisions</b>	<b>Action Items</b>	<b>Person Responsible &amp; Due Date</b>
Welcome and introductions	Roles: Daniel Gulchak - Leader Jean Ajamie – Facilitator Dan Davidson - Data Profiler Celeste Nameth - Recorder Jane Ballesteros - TimeKeeper	Addition to agenda, Davidson and Gulchak will share information from 2016 APBS Conference.	



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<p>Subcommittee Reports</p>	<p>Obj. 5 Publicly honor LEA's</p> <p>Annual Award had almost 70 different schools apply, lots of data, we had to help schools submit good data. Suggestions: add the TIC back in for Merit award, Reconsider TFI for awards next year. Re-examine the google submission form.</p> <p>AWARDS: 5 Gold, 14 Silver, 19 Bronze, 30 Merit TOTAL: 68 schools</p> <p>Awards Luncheon will be April 29th at Black Canyon Conference Center. Winners received email April 1st Half a dozen that did not get award were notified as well. Thanks to Corinna for mailing award letters. Mailed letters to principals, and district superintendents. Gold, Silver and Bronze schools invited to luncheon. 2 people/school plus superintendent. Merit not invited to luncheon but still get plaque, poster etc. Special thank you to Angel for getting everything together for the luncheon. ADE is printing the awards.</p> <p>Dan D we want to learn from this so it not so taxing for our volunteers.</p> <p>Daniel G -3 things we did this year, in addition to the big poster we give to everyone, pbisaz is also providing window clings, badges, that state we are an award winning PBISaz 2016 school, digital badge also created for their webpage. Digital badges can be used for social media, use as part of signature in email, etc.</p>	<p>Celeste will talk to Bill McQueary about possibly including list of PBIS awards winners in Director's Institute.</p> <p>- Completed. The response they do not allow any group to do that but PBISAZ could have a vendor table at DI and have a poster with the lists of winners or distribute the award winner's list on a flyer that they have on that table. Since PBISaz is a nonprofit, the fee to have a table would be \$30.</p>	<p>Gulchak will post PBISaz award winners to PBISaz website and PBISaz social media channels, create PDF booklet with winners, send out digital marketing media to schools, and create a press release for the public by April 30/16.</p>



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Subcommittee Reports	Objective 6 Formalize partnerships Dan D. – will work on today with subcommittee.	Committee is meeting on this objective during breakout planning in afternoon.	



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Subcommittee Reports	<p>Objective 7 Recruit members to the PBIS network Celeste will work on that today</p> <p>Celeste mentioned that she did not set a conference call since Gotomeeting is no longer being used by ADE and she is not yet comfortable with using the new system.</p> <p>It was mentioned that Laurie King will be presenting on the School to Prison Pipeline at the MECSA conference.</p> <p>Daniel G. Links to Facebook, Twitter and PBIS social media network all promoted on PBISaz website.</p> <p>Dan D. tells winners to post on Facebook page, and link to PBISaz.. Dan G. already did that in the letter, will be repeated at the awards ceremony.</p> <p>Concerns where shared with contacts being duplicated from various lists being distributed and that might make people not view the information since they are being overloaded with the same message.</p> <p>Jane shared she has heard about a program that can check for duplications on lists but she is not sure of the name of the program.</p> <p>It was mentioned that ASBA is a big promoter of PBIS. Deb Duvall of ASA has asked the Angel to present at their conference in June.</p>	Committee is meeting on this objective during breakout planning in afternoon.	



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Subcommittee Reports	<p>Objective 9 Expand awareness of PBIS by developing 5 videos.</p> <p>Angel, second and final round of interviews tentatively scheduled for April 23. Then will edit them, some interviews will be stand alone to be put on websites, there will technically be more than 5. Can ask for sound bites etc. Get them down to certain level</p> <p>Deliverable will be 5 videos neatly stitched up videos, shooting for May. 30th. Might want to do little clips for twitter, Facebook, Instagram, etc.</p> <p>Once you see what they have if there is something you like let Angel know. Have a parent to interview President of Madison School Board. Dan, Angel and Karen did a video for ABI, (Arizona Behavioral Initiative)</p> <p>Angel has raw data in a repository and a list of questions that they were asked. We have a script and time stamps, that won't be available for May. 30th. That would be an additional resource and could be used in presentations.</p>		Pennell will have all 5 PBIS videos edited and ready to distribute by May 5/16.
Subcommittee Reports	Objective 10 Submit a proposal to DDD for a pilot program Dan D. will work on that today.	Committee is meeting on this objective during breakout planning in afternoon.	



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Subcommittee Reports	<p>Objective 11 Partner with ADE on TA Paper for Restraint and Seclusion</p> <p>Adam, committee is working on all of these today. Have some resources, take ADE's document and link to resources. If anyone wants to join Adam and help with that today it will be appreciated. Gail offered to help.</p> <p>Oran said we could add links but not make changes to the document. So in the document click on links will take to PBISaz page will resources will be located and updated regularly. So ADE will not have to do it.</p>	Committee is meeting on this objective during breakout planning in afternoon.	
Subcommittee Reports	<p>Objective 13 Research Most feasible and beneficial structure to continue key functions of PBISaz. Dan D committee is working on all of these today.</p>	Committee is meeting on this objective during breakout planning in afternoon.	



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Subcommittee Reports	<p>Crouse to report on new behavior health training program for schools. Bob reported it will be ready by the fall.</p> <p>Jessie reported a lot being done with ACES , Marcia Stanton. Possibility for them to do training in schools. There is a meeting this afternoon on trauma informed schools with this group.</p> <p>Cricket Mitchell at Triple P. trying to implement positive parenting program around Maricopa as part of Steele foundation or Piper grant. They created a coordinator position as part of the grant.</p> <p>Dan D recruit people from all groups, PBIS, Triple P, MTSS, create a crosswalk , Trauma informed care. Would be nice to have a crosswalk between PBIS and Trauma Informed Care. There are overlaps and differences.</p> <p>Jean asked are there schools collaborating on Behavioral Health training program, it is for schools about Behavioral Health?</p>	Jean will reach out to Bob to share school information for the document/training program.	Ajamie will reach out to Crouse to share input on the behavior health training program for schools before Aug 2016.



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Subcommittee Reports	<p>Gulchak published PBISaz Communique from last meeting-published and online by Feb. 11<sup>th</sup>. The communiques are also posted on PBISaz website.</p> <p>1186 recipients, open rate of 20% which is excellent, 228 people opened it. Most of the people opened it the same day before noon, or later in the day. Very few opened after the first day. Sent it on Thursday, Feb. 11<sup>th</sup> 9:00 AM. 26 people clicked on link to subscribe. 5 people clicked on awards page. A number of people go to the resource page. In total, there were 13 different clickable links. No one clicked on Facebook, Twitter, or PBISaz page.</p> <p>Title –Great NEWS of PBIS and an emoji in a subject line. Research shows that if you put an emoji in the subject line there is a higher Open Rate. Dan D wants “Communique” in the subject line for next one.</p>		<p>Gulchak will distribute Communiqué via email, Facebook and Twitter with the subject ‘PBISaz Communiqué’ and an emoji and will forward to BET-C and KOI social media networks by April 10.</p> <p>All core members will re-distribute Communiqué to personal networks.</p>





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2016 APBS Conference	<p>Dan D no session on trauma informed care. Lots of sessions on home and community is growing quite a bit.</p> <p>Heinemann and others doing a simple study to try and engage families. Setting up two phone calls a week, no expectations and nothing but good news. Two calls per child per week, those kids on tier 2 CICO systems. Dan D. estimated that 40% of Daily Progress areports are not getting signed by a parent. Simple strategy, positive way to identify best way teaches like to contact. They will look at parental engagement and student performance. Lots of handouts. If you go to APBS website, look at agenda. Dan D will forward the handouts to you if you ask him. If you are a member you can download them from the phone app.</p> <p>Daniel G. discussed how different states are training on PBIS. Georgia being supported by \$1 million/year SPDG grant at dept of ed. Nevada, has not had lot of PBIS going on. A bunch of people from state got school Climate transformation grant for dept of ed, School safety grant for schools and Behavioral Health grant for beh.health dept.. Doing a crosswalk to make sure they aren't duplicating efforts. Sharing those three different dept. state mgmt. team planning.. they plan collaboratively. California –a lot counties come together to form CPC, California PBIS Coalition. Includes California technical assistance center, just got \$40 million dollar in the state budget to spread PBIS training statewide.</p>	Take away advice: collaboration is really good because partnerships eventually lead to awareness and then outcomes.	None.



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Breakout Planning	<p>Formalize partnerships, DDD program and Research structure for PBISaz: - Angel, Dan D, Jean, Sherri</p> <p>Reporter Dan D - PBISaz building capacity so that schools can implement PBIS. We have been funded by Developmental Disability Planning Council. We need to show we are leveraging other sources of funding. Need to do things with school so more schools implement.</p> <p>DDD council has built PBIS into their 5 year plan, opportunity to write a grant to build capacity for PBIS at DDD could start July 1. DDPC , PBISaz could get an Extension onto Oct.</p> <p>IHD (institute for Human Development) has small contract with DDPC to serve students in Early Child care. Contract could turn into planning, offering training, coaching etc.</p> <p>PBISaz multi-project planning . Dan had worked with Jean at an earlier date and then shared their work with the rest of the group. Will become grants to DDD, DDPC, and OCSHN (office of children with special health care needs). OCSCHN grant is not due until early Fall.</p> <p>IHD at NAU has the contracts, use PBISaz as the leadership team or some other format. We will have new members not just be focused on schools.</p>	<p>Categories for Planning:</p> <p>Awareness, training , coaching, behavioral expertise, evaluation, celebrating success, funding, policy and political support, state leadership team.</p> <p>This closely mirrors the national planning Blueprint.</p>	<p>Davidson will schedule a Partnership subcommittee conference call in April 2016.</p> <p>Partnership Subcommittee will meet with DDD, DDPC and OCSHN to plan partnering on April 26th.</p>



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Breakout Planning	<p>AZ PBIS Network: - Celeste, Jane, Daniel, Jessie,</p> <p>We created a Network Matrix (spreadsheet) of 70 different organizations in AZ that impacts children with tier 3 behaviors. Categorized them as well. This will become part of our distribution list to share info on PBIS in Az.</p> <p>Divided into 20 organizations per 4 members to update information. Must fill in contact information by May 2<sup>nd</sup></p> <p>Still have more organizations we will add: PD organizations, advocacy groups, educational organizations, behavioral health.</p> <p>We talked about the opportunity for APBS webinar. APBS has offered state networks that use of their webinar hosting system. Our concern is that most APBS content is limited to members only. Did not think it would be beneficial if it is only open to APBS members. Gulchak will follow up.</p>	<p>Gulchak will follow up with APBS network about webinar offer.</p> <p>- Complete: Ashley Gage stated that the webinars can be open to all, but the recorded webinar may only be open to APBS members.</p>	<p>Network Subcommittee will complete Network Matrix then Skype on May 2/26.</p> <p>Jacobs will share Foster Care contacts with Gulchak by May 2/26.</p> <p>Core Team should send list of AZ Conferences related to behavior to Ballesteros by May 2/26.</p> <p>Pennell will seek out a marketing intern to help promote PBISaz by Sept 2016.</p> <p>Pennell/Gulchak will offer to present a PBIS session at the ASA Conference in June 2016.</p>



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Breakout Planning	<p>Restraint and Seclusion TA Paper: - Adam, Gail, Renaldo</p> <p>Made 7 recommendations for best practice , broke out and looking for resources. Emphazed the document for preventing Seclusion and Restraint. When compiling resources, links etc, they want to make sure they are not giving a license to use restraint and seclusion.</p> <p>Renaldo and Gail will gather information (resources) and send to Adam , Adam will compile all information. Adam will send to Dan and Daniel who will review and the post on the PBISaz website.</p>		<p>Davidson will contact Gifford to propose a restraint and seclusion presentation at BET-C by June 2016.</p> <p>Fowler and Jacobs will gather legal cases, publications, articles, websites, etc. to share with Leckie by end of April 2016.</p> <p>Leckie will compile all resources on seclusion and restraint then send to Gulchak and Davidson by May 15/16.</p> <p>Gulchak will post on PBISaz website by May 30/16.</p>
2016/2017 Advisory Committee Meetings	<p>Tried half days in the past, attendance went down. Phone calls don't work. Like to have time for subcommittees to work.</p> <p>It was agreed that everyone liked the quarterly meetings like this year.</p> <p>Suggestion to share hosting among committee member organizations. It was suggested we have different core team members host the quarterly meetings.</p>		<p>Gulchak will send out a Doodle to committee members to identify preferred future meeting dates by Sept 2016.</p> <p>Davidson will include a goal/objective to help schools collect and track relevant data to show connection between behavior and academics as part of 2016/17 PBISaz plan.</p>