



## Minutes PBIS Advisory Committee

Meeting Date: September 9, 2015 Time: 10:00 AM - 3:00 PM

Location: Phoenix Elementary School District #1  
1817 North Seventh Street  
Phoenix, Arizona 85006

**PURPOSE:** Updates from PBISaz grant recipient districts, review PBISaz objectives for 2015/16, and plan for PBISaz sustainability using a community of Practice framework.

**CORE TEAM:** Jane Ballesteros, Bob Crouse, Debbie D'Amore, Dan Davidson, Corina Enrique, Jessie Gillam, Daniel Gulchak, Angel Jannasch-Pennell, Celeste Nameth, Amber Pauga, Abby Wright, LeiLani Scott, Adam Leckie, Janna Murrell  
**ABSENT:** Jean Ajamie, Joni Cesario, Renaldo Fowler, Nancy Alonzo-Vaughn, Tyrone Peterson, Larry Clausen, Gail Jacobs, Dick Geasland, Rob Horner,  
**KEY ADVISORS:** William McQueary, Sheri Dollin, Diane Wray, Pam Harris, Meleika Wadley, Kris Kurtz, Harriet Montane,

<b>Item</b> Short title	<b>Discussion</b> Include facts, key points, ideas, process, and decisions	<b>Action Items</b> Include person accountable and timeline	<b>Person Responsible &amp; Due Date</b> Include completion date
Welcome and Introduction	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Gulchak reviewed purpose of advisory committee.</li> <li>• Team Role: Gulchak - leader, Davidson - data, Nameth - recorder, Pauga - timer, Scott - facilitator.</li> <li>• Norms:               <ol style="list-style-type: none"> <li>1. Mute your phone/computer when not speaking to reduce background noise,</li> <li>2. State your name before speaking or sharing comments so people can identify your voice,</li> <li>3. Be present and involved in the discussion.</li> </ol> </li> </ul>	None	



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Grant Update	<p>PBISaz grantee update. Four districts going into year 3 - Cartwright ESD, Madison ESD, Phoenix ESD and Yuma USD</p> <p><b>Yuma School District One (Harriet Montane)</b></p> <ul style="list-style-type: none"><li>• Yuma has 17 schools K-8, 8,600 students, All schools this year will use PBIS.</li><li>• Showed 4 schools data. Have seen a decline in ODR.</li><li>• Other 4 schools had to look at guidelines for reporting discipline data.</li><li>• Schools use the Illuminate Reporting System</li><li>• Schools have greatly decreased restraints, no seclusions in 8 PBIS schools.</li><li>• Shared SET and BOQ scores showing good fidelity of implementation.</li><li>• Guidelines and procedures have been established. Minor and majors have been defined.</li><li>• Schools using data instead of relying on teacher's opinion.</li><li>• First two schools have moved into tier 2 and tier 3.</li></ul>		



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Grant Update	<p><b>Phoenix Elementary</b> (Diane Wray, Meleika Wadley, Pamela Harris)</p> <ul style="list-style-type: none"> <li>• 3 PBISaz grant funded schools</li> <li>• 5 schools funded through IDEA &amp;/or Medicaid</li> <li>• 1 school funded through ADE Character Education Grant</li> <li>• 60 staff trained, impacting over 3,000 students (represents over 40% of population)</li> <li>• Phoenix EL has a district leadership team made up of Assistant Superintendent, Director of Special Coordinator of Student Support Systems, Transportation, and principals of all schools.</li> <li>• Steps for district-wide buy in: Had a principal that had PBIS at a previous school, found out about the grant and talked to superintendent about it. They present to school board throughout the year.</li> <li>• PBIS is one of the superintendent's 3 key results . New associate superintendent wants to attend training to get familiar with PBIS.</li> <li>• District built their own in- house data warehouse program.</li> <li>• Kenilworth School, Year 2, 2013-2015 data indicates a decrease in Assaults, disruption, fighting, harassment thus resulting in increase in instructional time instructional time. Challenges = change of leadership.</li> <li>• Dunbar School - Year 2, 2013-2015, new principal, but she is familiar with PBIS. Location of district ED program. School decreased inappropriate language, harassment, disruption. Challenge = inconsistency in data input but did training to shore this up. SET overall 92% expectations taught 70%.</li> <li>• Garfield School - Year 1 2014-2015, PBIS is very visible throughout the school. Their student population has grown in 2015. SET done pre-implementation in May, they implemented in August.</li> <li>• Whittier School - Year 1 2014-2015.. Shared that they are braiding MTSS with PBIS at 3 pilot schools.</li> <li>• KOI Education will co-train new staff at the beginning of the year.</li> </ul>		



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Grant Update	<p><b>Cartwright School District</b> (Kris Kurtz)</p> <ul style="list-style-type: none"> <li>• Ms. Kurtz is director of Safe Schools and principal at alternative school.</li> <li>• Will start a trainer of trainer model when they finish this year.</li> <li>• Special services director is very supportive of this initiative. Moving to inclusive practice with special education.</li> <li>• Have a district team, broad assortment of support people on the team and an administrator from the schools that are implementing. Had one school that attended training through ADE.</li> <li>• Kris shared out of school suspensions data: they were only entering severe violations to their system.</li> <li>• Referrals are now being entered properly. Have monthly meetings. All schools have been trained in SWIS.</li> <li>• Desert Sands School, year 3 school, administrator and point person left in 2015. District team offered support.</li> <li>• Tomahawk School, year 2 school, 2014-2015 saw 8 referrals in August, 2015-2016 saw 0 referrals in August.</li> <li>• Harris School, year 1 implementation year, Administrator change and almost a whole team change. Have a large teacher shortage, subs in classroom, doing a lot of make up with all the new staff.</li> <li>• District now has 7 schools plus alternative school trained in PBIS, 4 of those schools also trained in Boys Town.</li> <li>• Restraint data: Used a peer program, as a General Ed school they did not have restraints. Had 3 Special Ed restraints in the last 2 years.</li> <li>• Middle School will be the biggest challenge.</li> <li>• PBIS Training - 1 school 2012-2013, 3 in 2014-2014, 5 in 2014-2015, 7 in 2016-2017 plus District team.</li> </ul>		
Grant Update	<p><b>Madison Elementary School District</b>, (Abby Wright)</p> <ul style="list-style-type: none"> <li>• District focused on two schools that started PBIS in 2013 with PBISaz grant. 50% of district student population is open enrollment.</li> <li>• Madison Camelview School (Merit Award)</li> <li>• Madison Simis School (Bronze award), has EDP program for the district.</li> <li>• Shared positive quotes from students, parents,</li> <li>• Had to look at how we do data. Data is not as accurate as it should be. How are we looking at majors and minors, how it is entered into the system.</li> <li>• In-school suspensions have decreased from 2012-2013 @ 1.5%, 2013-2014 @ 1.3%, 2014-2015 @ 2%.</li> <li>• No Special Ed restraints</li> <li>• Next steps: Camelview and Simis schools in tier 3 for 2015/16.</li> <li>• Develop capacity for tier 1 TOTs.</li> <li>• All schools in Madison will be trained this year. District trainers will work with Transportation and Community Ed.</li> </ul>		



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Subcommittee Reports	1. Davidson – Pilot program update New DDD deputy director. Had two conversations already. Would like to see PBIS improve services for individuals funded with DDD.	Davidson will have a conference call with new deputy director in October.	1. Davidson, see item #9.
Subcommittee Reports	2. Complete - Rubalcava shared the ASBA restraint and seclusion policy, it's published on the ASBA website, generally adopted the language in the bill. Districts can copy and paste, modify and adapt policy from website.	none	
Subcommittee Reports	<p>3. Continue - Crouse updated committee on Behavior Health TOT trainings to share education info with behavior health providers. Executive Committee, working together to improve behavioral health. Workgroup created a training for all RBHAs. Had people trained as TOTS. CPSA had trainings, Mercy Maricopa is working with FIT and MIKID. NRBH (northern region has had no luck). Dept working at making it mandatory for RBHAs to develop child and family training plans.</p> <p>In midst of creating a training for educators in the educator system to a two hour block vs 8 hour block. Trying to make it fit in the PD time of districts. This will be an overview.</p> <p>Behavioral health employees do not get paid for training, teachers do get paid to attend PD so this creates a challenge.</p> <p>Pima County Superintendent Office trying to approach it by marketing it by improving student academic achievement.</p>	The Behavior Health training for School Personnel should be completed by December 2015. Bob will update the PBISaz advisory group about this initiative in 2016.	2. Crouse will share Behavior Health TOT for Schools on 2/10/16.



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Subcommittee Reports	<p>4. Complete. PBISaz grant districts invited to present progress.</p> <p>5. Complete. School climate resources posted to <a href="http://pbisaz.org">pbisaz.org</a></p> <p>6. Complete. Committee polled for meeting dates in 2015/16</p>		3. Gulchak will post grant district presentations to <a href="http://PBISaz.org">PBISaz.org</a> website by 9/30/15.
PBISaz annual report.	<ul style="list-style-type: none"> <li>• In 2013, 8 schools received the PBISaz Achievement Award</li> <li>• In 2014, 23 schools received the PBISaz Achievement Award</li> <li>• In 2015, 40 schools received the PBISaz Achievement Award</li> <li>• With the PBISaz Training Grant over 40 schools in AZ will be trained at the end of this year.</li> <li>• Email network is a listserve with 80 people. Want to continue to grow our network.</li> <li>• Presented to different school groups and organizations, had tables at many conferences.</li> <li>• Helped get a bill passed about seclusion and restraint.</li> <li>• Made some in-roads with ADE state accountability system. Some hope that behavior will be included as part of school accountability data system.</li> <li>• Awareness, education and exploration of PBIS in AZ are ongoing.</li> </ul>	Final end of year (2014/15) report will be submitted to planning council and then will be available online.	<p>4a. Davidson will submit PBISaz final report for 2014/15 and post online by 11/4/15.</p> <p>4b. Davidson will notify Celeste when it is available online who will post a link on Facebook by 11/4/15.</p>



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PBISaz Objectives for 2015/16	<p>2015/16 PBISaz Objectives. Reviewed new objectives for Advisory Committee and people volunteered to serve on subcommittees to meet between meetings for discussions and to bring solutions to the committee to make final decisions.</p> <ol style="list-style-type: none"> <li>1. Host 4 meetings annually</li> <li>2. Host a website</li> <li>3. Manage PBISaz Grant School subcontracts</li> <li>4. Monitor Grant School outcomes</li> <li>5. Publicly honor LEA's with annual award</li> <li>6. Formalize partnerships with agencies:               <ul style="list-style-type: none"> <li>• Help form relationship with ADE and other stakeholder agencies.</li> <li>• D'amore talked about the Sierra visibility group do a vendor event of resources (a group out of Sierra Vista)</li> <li>• Southern Arizona Regional (Sept 30th @ 10:00)</li> <li>• Gillam, reported that Cenpatico will not do behavioral health interventions or observations in the school as it is perceived as a duplicative service because of a CMS audit of New Mexico.</li> </ul> </li> <li>7. Recruit members to AZ PBIS network and ensure collaboration with national APBS network.</li> <li>8. Independently evaluate PBISaz</li> <li>9. Expand awareness of PBIS by developing 5 videos.</li> <li>10. Submit a proposal to DDD for a pilot program.</li> <li>11. Partner with ADE on TA Paper for Restraint/Seclusion</li> <li>12. Partner with ADE on AELAS and Az-Dash.</li> <li>13. Research most feasible and beneficial structure to continue key functions of PBISaz.</li> </ol>	<p>Objectives with a Subcommittee:</p> <ol style="list-style-type: none"> <li>1. None</li> <li>2. None</li> <li>3. None</li> <li>4. None</li> <li>5. <b>Yes</b></li> <li>6. <b>Yes</b></li> <li>7. <b>Yes</b></li> <li>8. None</li> <li>9. <b>Yes</b></li> <li>10. <b>Yes</b></li> <li>11. <b>Yes</b></li> <li>12. None</li> <li>13. <b>Yes</b></li> </ol> <p>Crouse will reach out and communicated with Cenpatico about the concerns in Obj. 6.</p> <p>D'Amore and Ballesteros talked about exploring Indian Gaming funds and talking to Senator Begay for Obj 13.</p>	<ol style="list-style-type: none"> <li>5. Gulchak will chair Obj 5 with Ballesteros, Nameth, Pauga, Leckie and report on 11/4/15.</li> <li>6. Davidson will chair Obj 6 with Dolan, D'Amore, Crouse, Gillam, Nameth and report on 11/4/15.</li> <li>7. Nameth will chair Obj 7 with Ballesteros, Cesario, Leckie, Scott, Gulchak and report on 11/4/15.</li> <li>8. Jannasch will chair Obj 9 with Ajamie, Scott, Leckie, Davidson, Murrell and report on 11/4/15.</li> <li>9. Davidson will chair Obj 10 with Murrell, Crouse and report on 11/4/15.</li> <li>10. Leckie will chair Obj 11 with Davidson, McQueary, and report on 11/4/15.</li> <li>11. Scott will chair Obj 13 with Davidson, Jannasch, D'Amore and report on 11/4/15.</li> </ol>



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Community of Practice	<p>McQueary reviewed COP model with a focus on expanding the COP by asking each Core Team member to invite 2 people and asking those two people to invite 2 more to the community.</p> <p>Three main points of COP:</p> <ol style="list-style-type: none"> <li>1. Ensure Relevant Participation</li> <li>2. Doing the Work Together</li> <li>3. Coalescing around the issues</li> </ol> <ul style="list-style-type: none"> <li>• Increase nontraditional participants.</li> <li>• Talked about having a cadre of administrators available to talk to new administrators about how PBIS works and to answer questions.</li> <li>• Include paraprofessionals and regional paraprofessionals.</li> <li>• Bring the list back and have a conversation. Invite new people to meetings. Invite them into the Core Team.</li> <li>• Parents that are experiencing the benefits of PBIS. They need to be on your Core Team.</li> <li>• How large can Core Team be? Can be online through virtual meeting spaces (GoToMeeting).</li> <li>• How do you include the next ring of COP?</li> <li>• Region (need to reach the entire state of AZ)</li> <li>• What will it merge into to sustain PBISaz.</li> <li>• Focus on expanding roles and regions.</li> </ul>	<p>McQueary helped us co-create our first Communiqué (executive summary) of the meeting to be shared broadly with those in the Core Team, Key Advisors, Extended Partners, and Dissemination Web.</p> <p>The bottom of the Communiqué should have info for contacting PBISaz.</p> <p>The bottom of the Communiqué should have questions we want the network to think about</p> <p>Gulchak will add the subcommittee chairperson's name and link to PBISaz grant school presentations to the Communiqué.</p>	<p>12a. Gulchak will publish the PBISaz Communiqué by 9/23/15 to our current network.</p> <p>12b. Core Team will further disseminate the Communiqué and encourage their network to sign up to receive this summary regularly.</p>
Next Meeting	<p>November 4th, 2015 @ Phoenix Elementary School District Office February 10th, 2016 @ Rodel Foundation April 6th, 2016 @ Rodel Foundation</p> <p>10 AM - 3 PM    Networking Lunch Included</p>		