



Minutes
PBIS Advisory Committee

Meeting Date: 3/10/14

Time: 8:00 AM-12PM

Location: KOI Education
424 S 2

PURPOSE: To learn about capacity building (training/coaching/eval) using the LETRS model and to focus on strategies for growing funding and viability of PBIS in AZ.

PRESENT: Daniel Gulchak, Dan Davidson, Angel Jannasch- Pennell, Jean Ajamie, Celeste Nameth, Janna Murrell, Susan Benjamin, Ildi Laczko-Kerr, Michael Remus, Bob Crouse, Tyrone Peterson

ABSENT: Angela Denning, Andrew Morrill, Karen Sanders, Gail Jacobs, Orin Tkatchov, Gail Jacobs, Jim Walker, Michelle Cassavaugh

Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Welcome and Introduction	<ul style="list-style-type: none"> • Introductions • Review purpose of advisory committee. 	N/A	<ul style="list-style-type: none"> • N/A
Teaming Process	<ul style="list-style-type: none"> • Review meeting norms & expectations • Review last meetings Minutes 	Minutes correction to page 3. 26 schools are being served by ADE for the S3 Project.	<ul style="list-style-type: none"> • Gulchak will update Jan 2014 minutes and repost online.



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
<p>Progress report from 2013 PBISaz Grant</p>	<p>AZ PBS Network Meeting</p> <ul style="list-style-type: none"> • Davidson reported that 12 people attended the network meeting at the BET-C 2014 conference. <p>APBS 2014 Conference Update</p> <ul style="list-style-type: none"> • Davidson attended many sessions on partnering with community (DDD, Beh.Health, wrap around services). Crouse recommended contacting Child Family Support Services (CFSS) to share a presentation about PBIS, or contacting Mercy Maricopa the new regional beh.health provider. • Jannasch-Pennel and Davidson spoke to Horner/ Sugai about a regional PBIS network here in the SW. <p>Restraint/Seclusion Legislation</p> <ul style="list-style-type: none"> • Remus & Davidson provided an update on AZ legislation in regard to new restraint/seclusion requirements. • 'Not much change' in the bills at 2/20/14 hearing was the consensus. • Stakeholder input is required or the bill is dead. • Rep. Townsend is the lead legislator on this bill. • Davidson gave feedback revisions to draft language for the bill. • Goals: to provide one law for seclusion and restraint and minimize additional date submission burden. <p>Advisory Committee Member Survey Results</p> <ul style="list-style-type: none"> • Tomasa shared the AC member survey results which addressed concerns with attendance, member contributions, leadership, and space for other comments. • Feedback included: conflicts with Mondays, use of subcommittees, expand membership to other groups, increase participation from award winning schools, reduce or narrow committee goals, PBISaz+BETC increased our brand and positive exposure. 	<ul style="list-style-type: none"> • Set up old fashion email group for AZ PBS Network. • Disseminate PBISaz info to community partners • Address member survey results when planning next years meetings. 	<ul style="list-style-type: none"> • Davidson will set up email group for PBS network by May 5, 2014. • Davidson, Crouse, Ajamie will meet to discuss partnerships with wrap around and community. • Gulchak will add 'schedule 2014 meetings' to May 5 agenda.



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
<p>LETRS Trainer of Trainer Process</p> <p>- Could this process be used by PBISaz to scale up PBIS trainers in AZ?</p>	<p>Presentation by Sandra Laine, ADE, on LETRS TOT process (a Sopris West Literacy Curriculum).</p> <ul style="list-style-type: none"> • 32 days of training, a significant commitment. • Sopris hired to provide TOT training. • Audience is not the regular classroom teacher. • Open to all LEAs. • Cost-Reimbursement training. Successful completion of all modules or LEA required to pay back amount to ADE. • Application process- could be modified for use with PBIS • Cost: \$4,300.00 per person, plus supplies, \$500. • Requires annual training to maintain "Certification". • Communication/networking via Edmodo website. • Each module is independent, modules can be trained after successful completion and lessons learned. • Lesson Learned: Application process wasn't rigorous enough; not enough information about background of applications. • Impact: 1 • Budget-IDEA funding • Outcomes: pre/post test gains (knowledge gains in participants). • Not data driven outcomes/impact; teacher, students, etc. • Critical skills for trainers- developed during "coaching session" also through Edmodo website. 	<ul style="list-style-type: none"> • Subcommittee/workgroup to develop outline and draft product to communicate PBIS awareness materials. Group is to ask award winning school to participate in this committee. Prepare awareness material/slides/video to promote PBISaz. 	<ul style="list-style-type: none"> • Gulchak, Davidson and Murrell will meet before May 5, 2014 to plan PBISaz awareness packet.
<p>Update on DDD Planning</p>	<ul style="list-style-type: none"> • Need written proposal for DDD to review to determine the recourses that can be used. • DDD passion is to bring information to parents and families. 	<ul style="list-style-type: none"> • Subcommittee meeting to develop proposal. 	<ul style="list-style-type: none"> • Davidson, Crouse, Peterson, Murrell, Jannash-Pennell. will write DDD proposal. Davidson will email committee by March 30, 2014.



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
SWBIS Implementation & Planning Blueprint	<p>Review capacity recommendations from last meeting, & set priority for subcommittees and PBISaz role next year.</p> <p>PBISaz Blueprint brainstorming session:</p> <p>Leadership</p> <ul style="list-style-type: none"> • Expand AC members • Meeting times, dates, process • Quarterly meeting - plus conference call? • Develop quarterly action plans so members know which meeting to attend • Use a MAPS process <p>Funding</p> <ul style="list-style-type: none"> • Support from national PBIS center for a regional center. • Best use of Healthy/Safe Schools great • Integrate funding from ADE, DDD, Behavior health <p>Visibility</p> <ul style="list-style-type: none"> • PBISaz.org Website • PBSaz Award winners map & data • Getting started/Awareness/Readiness Packet • Data from PBIS schools • Data from DDD partnership outcomes • Before PBIS/After PBIS snapshot • Family/Individual stories • Present to school boards • Readiness ppt/video, getting started check list • Letter to PBISaz award winners with promotion ideas • Ask schools to send PBISaz Award to media/press for acknowledgement and visibility. <p>Political support</p> <ul style="list-style-type: none"> • Office of Ed Innovation, Rebecca Gau • Heather Carter- EDU initiatives • Need a bill in 2014/15 legislature session/ask town • Children's Action Alliance • Hire a lobbyist 	<ol style="list-style-type: none"> 1. Meet with Governor's office to share info on PBIS. 2. Increase political support for PBIS in AZ. 3. Create legislation language for PBIS and identify a lobbyist for PBISaz. 4. Draft a letter to award winners RE: suggested follow up activity to get more visibility from PBISaz award. Ask them to share press with PBISaz so we can communicate it broadly. Use letter Gulchak mailed to superintendents as model. 5. Re-invite juvenile justice to be a part of PBISaz. 6. Discuss ways to include early childhood PBIS. 7. Write ADDPC proposal o continue funding PBISaz for next year. 	<ol style="list-style-type: none"> 1. Jannasch-Pennell and Laczko-Kerr will set up meeting with Rebecca Gau in Govenors office before May 5th. 2. Jannasch-Pennell will meet with Heather Carter by May 5th to build awareness and political support. 3. Remus will work on legislative language and share lobbyist recommendation May 5th. 4. Jannasch-Pennell will draft a 'media idea' letter for Davidson to distribute to winning schools by May 5. 5. Gulchak will reconnect with Juvenile Justice by May 5th. 6. Jannasch-Pennell and Murrell will begin discussion on EC PBIS by May 5th. 7. Davidson and Gulchak will focus on ADDPC funding, update on May 5th.



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Next Meeting	<ul style="list-style-type: none">• May 5, 2014• KOI Education, 424 S. 2nd Street, Suite 105, Phoenix, AZ		