



Minutes
PBIS Advisory Committee

Meeting Date: 1/13/14 Time: 8:00 AM-12PM Location: KOI Education 424 S. 2nd Street, Suite 105, Phoenix, AZ 85004

PURPOSE: Focus on options to build training, coaching, and evaluation capacity in our statewide SWPBIS Implementation Blueprint action plan.

PRESENT: Angel Jannasch-Pennell, Daniel Gulchak, Dan Davidson, Jean Ajamie, Jim Walker, Orin Tkatchov, Celeste Nameth, Janna Murrell
ABSENT: Ildiko Laczko-Kerr, Angela Denning, Michael Remus, Bob Crouse, Tyrone Peterson, Andrew Morrill, Karen Sanders, Gail Jacobs, Susan Benjamin, Michelle Cassavaugh

Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Welcome and Introduction	<ul style="list-style-type: none"> • Introductions • Review purpose of advisory committee. 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
Teaming Process	<ul style="list-style-type: none"> • Review meeting norms & expectations • Review team roles • Review last meetings minutes • Review today's agenda 	<ul style="list-style-type: none"> • Team roles: Leader-Gulchak, Facilitator-Tkachov, Recorder-Nameth, Data-Davidson, Timer-Ajamie. • Changes made to minutes 	<ul style="list-style-type: none"> • Gulchak will update 12/9/13 minutes and post to website.



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Progress report from 2013 PBISaz Grant	<p>Update on PBIS Network</p> <ul style="list-style-type: none"> • Davidson will host a meeting for people interested in creating/joining an active PBIS network or Community of Practice before the keynote address at the BET-C conference. • People who email Davidson about the meeting are sent a questionnaire about their preferred communication or social network method. • Davidson sent an email announcing meeting to old ABI/PBISas schools, S3 schools, and ADE/MTBS schools. <p>Update on PBISaz-DDD planning</p> <ul style="list-style-type: none"> • Meeting scheduled for 1/14/14 was postponed. • Davidson and Peterson will reschedule meeting to discuss providing PBIS awareness training to DDD staff. 	<ol style="list-style-type: none"> 1. Davidson will respond to emails about network meeting. 2. Gulchak will promote meeting before BET-C conference. 3. Davidson will reschedule meeting between PBISaz and DDD with: Davidson, Latham, Peterson, Murrell, Crouse, and Gulchak 	<ol style="list-style-type: none"> 1. Davidson lead PBIS network meeting on 2/20/14 at BETC. 2. Gulchak will send an email announcing network meeting to KOI listserve by 1/20/14. 3. Davidson will schedule meeting before 3/10/14.



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SWBIS Implementation & Planning Blueprint	<p>Discussed Arizona's current capacity in providing multi-tiered systems of support training, coaching, evaluation and behavior expertise services. Explored ideas for building this capacity in a long-term and sustainable fashion.</p> <p>Current Training</p> <ul style="list-style-type: none"> • ADE - MTBS grant for 4 district and 4 schools • ADE - S3 grant for 20 high schools • ADE - Character Education grant (10-20 schools) • DDPC - PBI AZ grant for 4 Districts with two schools each (8 schools) • Self funded schools, vendors providing training <p>Current Conferences</p> <ul style="list-style-type: none"> • BET-C (PBIS conference) • ADE - School Safety • ADE - Directors institute • ADE - SPED teacher conference • ADE - Leading change • ADE - Title 1 Mega conference • Raising Special Kids-parent awareness training <p>Current Coaching (only KOI provided PBIS content coaching)</p> <ul style="list-style-type: none"> • ADE - Capacity Building Cognitive coaches workshops • ADE - Focus school coaches/ Title 1 • ADE - School Improvement has "IS" coaches • KOI coaches training/coach network (vendor) 	<ol style="list-style-type: none"> 1. Review readiness criteria for ADE/MTBS 2014 grant to ensure alignment to PBISaz District/School Readiness document. 2. Prepare PBIS exploration and readiness documents, slides, videos for use by all organization and agencies so there is consistent marketing. Use PBISaz readiness documents. 3. Train the Trainer (TOT) Models, Tkatchov will connect Sandra Laine from 'LETRS' program to Gulchak. Invite Sandra to next agenda for 4/10/14 so she can discuss her TOT. 	<ol style="list-style-type: none"> 1. Nameth will set meeting for ADE/MTBS grant with Davidson, Gulchak, Walker before 2/15/14. 2. Gulchak will set PBIS exploration meeting with Tkatchov & Pennell before 4/10/14. 3. Tkatchov will connect Laine to Gulchak. Gulchak will add Laine to next agenda 4/10/14 to discuss LETRS TOT.



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	<p>Ideas for Building Training/Coaching/Evaluation and Behavior Expertise in our state.</p> <ul style="list-style-type: none"> • Readiness training/Exploration • Uniform explanation and “next steps” document and process for all agencies • Site visits to Demo Schools • Map of high fidelity schools in Arizona ‘recommended’ for site visits (pull data from PBISaz Awards). • Slides to close at all awareness presentations • “Are You Ready” check list - use PBISaz District Readiness and School Readiness documents • Coaches training - SET, TIPS II, PBIS apps, SWIS, etc. • Internal and External PBIS coaches training • ADE SPDIG grant (2017)? • Central awareness and “next steps” to sell the ideas of PBIS and readiness requirements. <ul style="list-style-type: none"> • webinars • video intro • “Great Arizona” or “Tour de Arizona” MTSS sign up, similar to the teacher round up conducted by ADE for school districts. Have all providers/vendors for PBIS available so schools can ‘purchase’ service on-site. • PBISaz Table at ADE Directors Institute in Sept. 2014 with people to answer questions, next steps, list of where to go for training <ul style="list-style-type: none"> • Invite PBISaz award winning schools to present at Directors Institute 2014 since George Sugai will be the keynote. • List high fidelity schools statewide on PBISaz and other organization websites (ADE/ESS, ADE/S3, etc.) • List of key questions schools should ask vendors when seeking training - use PBISaz Provider Checklist • Pull together resources for PBIS/MTSS and next steps for explanation and implementation. 	<ol style="list-style-type: none"> 4. Publish a list/map of model PBIS schools in AZ. Use award winners from PBISaz award at BETC, post on PBISaz.org website. 5. Assess ADE coaching capacity (need content coaches) in May 2014 by reviewing the results/submissions to their RFP titled “PD for Academic Content & Supports for all Learners”. 6. Form a PBIS Network or Community of Practice (COP) to connect PBIS trainers and coaches in Arizona to each other to share knowledge and practices. Invite interested people to initial meeting at statewide PBIS conference (BET-C) on 2/20/14. 7. Create a PBISaz poster and flyer to build brand awareness and inform educators about where to find Next Step info. 	<ol style="list-style-type: none"> 4. Gulchak will publish PBISaz award winners on website after BET-C conference on 2/20/14. 5. Tkatchov will lead initiative to review ADE RFP in May/ June 2014. 6. Davidson will lead PBIS Network info meeting on 2/20/14 from 8:00-8:30 AM at BET-C conference. Davidson will send email to invite current and former PBIS schools, Gulchak will send e-newsletter promoting meeting. Tkatchov will invite Bill McQuerry to PBIS Network meeting at BETC. 7. Gulchak will share poster/ newsletter draft with committee before 4/10/13.



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	<ul style="list-style-type: none"> • Use AZDDPC funds for Exploration phase or to help build awareness, then other funding for the training, possibly ADE, DDD, others. <ul style="list-style-type: none"> • If 50 schools meet Exploration readiness: <ul style="list-style-type: none"> • can all get training from ADE • can schools jump to tier 2 training from ADE/ MTBS • Fund training for SET evaluators to assess PBIS fidelity statewide. • S3 trainers have expertise in SET evals., could be a resource • Review the ADE/ESS 'LETRS' TOT model for possible ideas. Modify this model for use with PBIS/MTSS content • Training for County Superintendent Office and officers • Promote consortiums of schools to increase purchasing power to purchase training/coaching/evaluation services as well as hiring behavior expertise (similar to the way schools collaborate to hire OT/PT/Speech services) • Improve schools data systems • Workshops on Behavior decision making • Begin a Community of Practice (COP) or PBIS network statewide as a way for trainers & coaches to share knowledge and collaborate. <ul style="list-style-type: none"> • Ask Bill McQuerry @ ADE about COP's • Improve school data systems <ul style="list-style-type: none"> • improve decision-making and data analysis • Reduced seclusion and restraint in schools • how to collect/submit Data for Office of Civil Rights, the State, or the Feds • Focus on seclusion and restraint data: <ul style="list-style-type: none"> • collect reliably • report accurately • appropriate policy 		
Next Meeting	March 10, 2014, 8 AM to 12 Noon		<ul style="list-style-type: none"> • Gulchak will send agenda before 4/10/12.