



Minutes PBISaz Advisory Committee

Meeting Date: 11/4/13

Time: 8:00 AM-12PM

Location: KOI Education 424 S 2nd Street, Suite 105, Phoenix, AZ 85004

PURPOSE: Progress report from 2013 PBISaz grant selection process and build our statewide SWPBIS Implementation Blueprint action plan.

PRESENT: Daniel Gulchak, Dan Davidson, Susan Benjamin, Jean Ajamie, Oran Tkatchov, Tyrone Peterson, Larry Clausen

ABSENT: Ildiko Laczko-Kerr, Jim Walker, Karen Sanders, Gail Jacobs, Angel Jannasch-Pennell, Michael Remus, Karen Sanders, Angela Denning, Bob Crouse, Andrew Morrill, Janna Murrell

Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Welcome and Introduction	<ul style="list-style-type: none"> Gulchak led introductions and reviewed purpose of the meeting. 	N/A	N/A
Teaming process	<p>Team Roles</p> <ul style="list-style-type: none"> Leader- Daniel Gulchak Facilitator- Susan Benjamin Data- Dan Davidson Recorder- Oran Tkatchov Time Keeper- Tyrone Peterson <p>Review Minutes from 9/16/13</p> <ul style="list-style-type: none"> Davidson received MTBS info from Mosteller Davidson notified winning grant schools by 9/27/13 Gulchak did not post winners, grant committee recommended waiting until LEA's accept grant money Peterson set up meeting with DDD's Dr. Latham on 11/15/13 for Davidson/Gulchak Gulchak contacted Dr. Horner with PBISaz questions and reported findings (detailed in Blueprint section) 	N/A	N/A



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Progress report from 2013 PBISaz grant	<ul style="list-style-type: none"> • Four LEA's offered PBISaz grants based on application process: Cartwright, Madison, Phoenix Elementary, Yuma. <u>LEA names not yet released to public</u> or posted on our website, waiting for them to accept contact and funds from PBISaz through NAU Grants Office. • Most LEA's had to begin an RFP process to hire service providers selected for the grant <u>after</u> they were notified of winning. This is causing a significant delay in starting PBIS training. LEA's will have less then 6 month to train and begin implementation of PBIS due to this delay, significantly less then the one school year we anticipated. As a result, outcomes may not be available before June or Aug 2014 when year 2 of funding is due. • PBISaz grant should be award before the end of the school year in April/May 2014, <u>but</u> PBISaz does not receive it's funds from DDPC until mid July....no solution identified. • Intervention - meet with all LEA's and service providers ASAP to reiterate grant requirements and outcomes for continued funding. • Ensure LEA's apply for PBIS award criteria at <u>BET-C.org</u> conference on 2/20/13 to help PBISaz build visibility of our grant and organization. Deadline for entries are January 20, 2014 	<ul style="list-style-type: none"> • Davidson will work with NAU to collect sub contracts from LEA's. • Davidson will work with Gulchak to initiate a video conference for all LEA's and service providers. • Gulchak disseminate information for the PBIS Achievement Awards ceremony at BET-C conference. 	<ul style="list-style-type: none"> • Davidson will collect subcontracts by 12/15/13 • Davidson/Gulchak will host webinar by 12/9/13 • Gulchak will post Award info on <u>PBISaz.org</u> by 12/9/13



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<p>SWBIS Implementation and planning blueprint</p>	<p>Questions/Answer with Dr. Rob Horner:</p> <ul style="list-style-type: none"> • 1) Though we started action planning items from the Blueprint this past spring, we are feeling overwhelmed with the task. What should our process be to tackle the Blueprint? - Dr.Horner: “one of the key values of the action planning process is you do NOT need to do it all at once. You have accomplished a huge amount by investing first in your leadership team... you have a team, and you are making decisions. Now is the time to delegate some of the capacity development, and focus on building the training and coaching capacity in your initial group of districts. I would be more than happy to have a conversation, and talk about options.” • 2) How should we prioritize or weigh the different elements and take action (since so many are inter-related/inter-dependent)? - Dr.Horner: “Prioritize (a) Establish the leadership team (which I believe you have done) (b) Establish the data system that will allow you to make decisions (sounds like you are well on your way with this) (c) Build a plan for training a cohort of school teams in each of your six districts... AND train the district coaches and trainers.” <p>Visibility/Political Support/Funding/Policy</p> <ul style="list-style-type: none"> • Clausen suggested that DDPC regularly meets with political figures and representatives in AZ and needs an PBISaz FAQ handout that can be read in under 3 min. • Ajamie offered that the Morrison Report was just completed and has good info on PBIS. • Benjamin will test flyer for social validity and readability. • DDPC also has ability to create brief videos to showcase PBIS in AZ, we can use this resource as we plan to increase visibility. • continued..... 	<ul style="list-style-type: none"> • Davidson & Gulchak will complete PBISaz promotional brochure/flyer and send to Benjamin and Clausen for feedback and dissemination. • Ajamie will forward Morrison Report to Gulchak for dissemination • Gulchak will search for old ABI and PBISaz videos to post on our website 	<ul style="list-style-type: none"> • Gulchak will prepared draft flyer by 12/9/13 • Ajamie email Gulchak by 11/30/13 • Gulchak post videos by 12/9/13



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SWBIS Implementatio n and planning blueprint continued...	<ul style="list-style-type: none"> Benjamin will lead/facilitate a panel at BET-C (2/20/14) to promote PBISaz district/schools readiness for PBIS and funding opportunities. Jean will speak on panel to share ADE funding available for PBIS in AZ from Title I or S3. Tkatchov will share ADE/MTBS grant availability. Dr.Hart will share Character Ed funding availability. <p>Training/Coaching/Evaluation Capacity</p> <ul style="list-style-type: none"> Gulchak shared a handout from a Horner/Goodman training on building Trainer capacity: trainers need PBIS content knowledge, experience implementing PBIS within a school, assessment/data experience, social skills, coaching experience. Peterson discussed that DDD hires contracted trainers. Group discussed including DDD personal in PBISaz grant school training so they could learn about PBIS and promote it within DDD and other agencies. Davidson will invite schools that received training from ABI/PBISaz/MTBS/TucsonLInks/KOI Educaton/etc. to attend a networking meeting at BET-C 2/20/14 to assess interest in a train-the-trainer curriculum from PBISaz. Dr. Horner and team from PBIS.org is available for hire to come to AZ and provide PBIS training in TIPS, SWIS, SET, or other processes, we just need to pay for travel/ accommodations/per diem. Tkatchov recommended that Gulchak or Benjamin provide Bully Prevention training at ADE's Leading Change Conference to promote PBIS. 	<ul style="list-style-type: none"> Benjamin, Ajamie, Tkatchov will speak at BET-C about PBISaz Davidson will start PBIS networking meeting at BET-C 2014 and draft an email for invite to BET-C. Davison will contact Celeste Nameth (ADE/MTBS) for help with list. Tkatchov will promote PBISaz speakers at Leading Change conference 	<ul style="list-style-type: none"> BET-C is 2/20/14, register at BET-C.org Davidson will contact/invite former PBIS schools by 1/10/14 Tkatchov will invite Gulchak for a Bully Prevention session at Leading Change by 1/10/14
Next Meeting	<ul style="list-style-type: none"> Monday, December 9, 2013 8 AM - 12 PM KOI Education, 424 S. 2nd Street, Suite 105, Phoenix, AZ 85004 	Upcoming meetings: <ul style="list-style-type: none"> December 9, 2013 January 13, 2014 March 10, 2014 May 5, 2014 	<ul style="list-style-type: none"> Gulchak will send agenda and meeting date reminders before next meeting