



Minutes PBIS Advisory Committee

Meeting Date: April 12, 2013

Time: 10 AM - 4 PM

Location: 424 S. 2nd Street, Suite 105, Phoenix, AZ 85004

PURPOSE Strategic discussion and decision making to compete the Implementation Blueprint action plan and progress on our ADDPC Goals.

PRESENT: Daniel Gulchak, Angel Jannasch-Pennell, Dan Davidson, Susan Benjamin, Ildi Laczko-Kerr, Katie Jebraail, Jean Ajamie, Linda Mosteller, Karen Sanders, Janna Murrell, Larry Clausen

ABSENT: Andrew Morrill, Gail Jacobs, Brenda Melcher, Michael Remus, Angela Denning, Orin Tkatchov, Jim Walker

Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Welcome and Introduction	<ul style="list-style-type: none"> Gulchak led introductions and reviewed purpose of the meeting 		<ul style="list-style-type: none"> N/A
Teaming Process Review team roles Review meeting norms Review past/present agenda	<ul style="list-style-type: none"> Gulchak reviewed team roles, norms, expectations and past/present agenda. 		<ul style="list-style-type: none"> N/A



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
<p>PBIS-AC Goals</p> <p>Selection process for pilot schools/district and trainers</p> <p>Evaluation of tools and outcome criteria</p>	<ul style="list-style-type: none"> • Davidson & Gulchak lead a review and discussion about the status (complete, in progress, etc) of AC goals for year 1. <p><u>PBIS-AC Year 1 Goals:</u></p> <p>#1- Complete.</p> <p>#2- In Progress,</p> <ul style="list-style-type: none"> • Four/six trainings complete. <p>#3- Complete,</p> <ul style="list-style-type: none"> • state reports in PBISaz binder. • Rob Horner video and presentation from 2/27/13 meeting posted on www.PBISaz.org . <p>#4- Complete,</p> <ul style="list-style-type: none"> • Davidson, Jannasch-Pennell, Benjamin, Ajamie attended www.APBS.org conference and reported that it was valuable and informative. <p>#5- In Progress,</p> <ul style="list-style-type: none"> • Gulchak posted the Blueprint as a Google Doc for all committee members to update and add strategic planning suggestions. <p>#6- Review Today,</p> <ul style="list-style-type: none"> • coordinated method for LEAs to obtain approved PBIS training discussed. • Several readiness documents from Florida, Illinois, KOI were distributed and shared as examples. • subcommittee will make recommendations to PBIS-AC before next meeting. <p>#7- Review Today,</p> <ul style="list-style-type: none"> • a standard method for evaluating LEA implementation will be defined for all LEAs who participate in PBIS training. • National tools accessible at www.PBISassessments.org will be required to assess fidelity of PBIS. Gulchak and Mosteller are Arizona's state coordinators. (TIC, BOQ, BAT, SET, ISSET) 	<p>#6 - SubCommittee is responsible for drafting a district/ school readiness document and will share draft with our committee before the next training</p> <p>#7 - PBISaz will adopt the five tools (TIC, BOQ, BAT, SET, ISSET) to assess fidelity that follow national guide lines.</p>	<p>#6 Subcommittee:</p> <ul style="list-style-type: none"> • Davidson • Benjamin • Ajamie • Laczko-Kerr • Due by Tuesday 4/30/13 to Gulchak • Gulchak will distribute to PBIS-AC



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
PBIS-AC Goals...continued	<p>#8- Review Today,</p> <ul style="list-style-type: none"> a standard method for evaluating LEAs PBIS outcome will include using a Data Audit Tool (DAT) similar to Illinois model, SAS survey, and SWIS.org or compatible database. The DAT will ask schools to report: Achievement Data, ODR numbers, ODR by Ethnicity, Suspensions, Seclusion & Restraint, # students referred for sped testing & students Identified as sped. Schools must be able to demonstrate their ability analyze behavior data effectively or will be required to use SWIS as a requirement to receive funding (SWIS will be paid from funding source). <p>#9-Review Today,</p> <ul style="list-style-type: none"> Criteria for Training, Coaching, Evaluation responsibilities of the training agency/institute was discussed. How will PBIS-ac verify/approve our recommendation for PBIS trainers? A subcommittee will make recommendations to PBIS-AC before next meeting. <p>#10- Review Today,</p> <ul style="list-style-type: none"> Per Dr. Horner & national research recommendation to focus on districts as the unit of analysis, PBIS-AC will seek to offer pilot training to 3 districts and at least 2 schools per district. A subcommittee will make recommendations to PBIS-AC before next meeting. 	<p>#8 - Create a DAT checklist based on the Illinois DAT but specific to AZ and including an item for recording Restraint and seclusion data for GenEd/Sped.</p> <p>#8 - Require schools to use SWIS unless then can demonstrate the capability to input/analyze graphic data effectively and effiently. Create a checklist for process.</p> <p>#9 - SubCommittee is responsible for drafting a Training approval document and will share draft with our committee before the next training.</p> <p>#10 - SubCommittee is responsible for drafting a Training approval document and will share draft with our committee before the next training.</p>	<p>#8 Gulchak will complete and share draft with PBIS-AC at 5/10/13 meeting.</p> <p>#8 Gulchak & Jannasch-Pennell will draft a Student Information System (SIS) Data-Analysis Demonstration Test</p> <p>#9 Subcommittee:</p> <ul style="list-style-type: none"> Gulchak Jebraail Sanders Due by Tuesday 4/30/13 to Gulchak Gulchak will distribute to PBIS-AC <p>#10 Subcommittee:</p> <ul style="list-style-type: none"> Jannasch-Pennell Remus Jacobs Due by Tuesday 4/30/13 to Gulchak Gulchak will distribute to PBIS-AC



Item Short title	Discussion Include facts, key points, ideas, process, and decisions	Action Items Include person accountable and timeline	Person Responsible & Due Date Include completion date
Work toward completing the SW-PBIS Implementation Blueprint	<ul style="list-style-type: none"> Not completed today. 	<p>All members will login to the Blueprint Google doc to contribute ideas and strategy suggestions for building PBIS system capacity in our state.</p> <p>Email Gulchak if you would like the Google doc shared with an email address different then the one given on the PBIS-AC committee.</p>	<ul style="list-style-type: none"> Due before next meeting 5/10/13
<ul style="list-style-type: none"> NEXT MEETING 	<ul style="list-style-type: none"> May 10th, 2013 10 AM - 4 PM KOI Education, 424 S. 2nd Street, Suite 105, Phoenix, AZ 85004. 		